



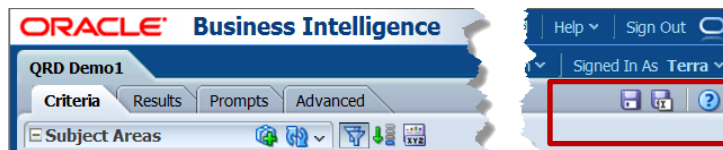
Saving Contents

An Analysis may be saved at any point during creation. Each user has a **My Folders** section within the CEDARS Reporting System.

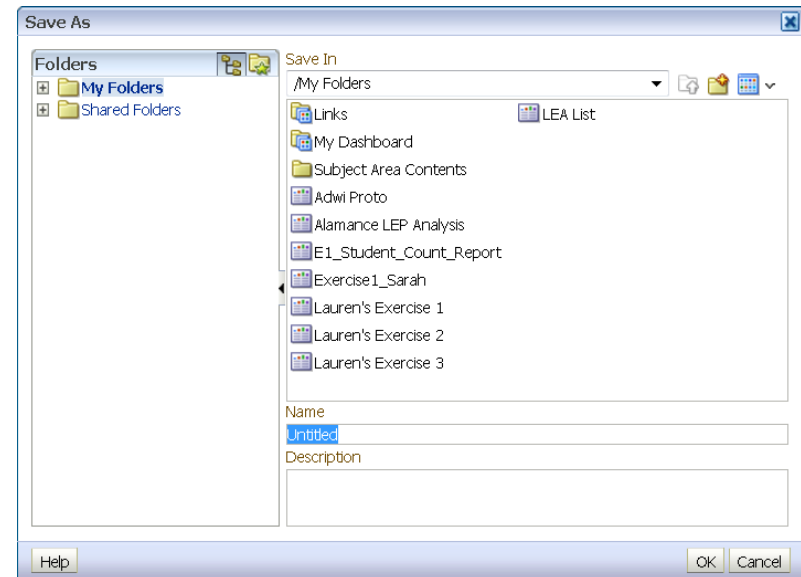
This Quick Reference assumes the reader knows how to: **This Quick Reference may also be used with:**

- Register for the CEDARS Reporting System
- Log in
- Create an Analysis
- Working with Filters and Prompts
- Viewing Results
- Creating Views

The **Save** and **Save As** icons are located in the top right corner of each page.



1. Click the **Save** icon.
The **Save As** dialog box opens.
2. Designate where to save the Analysis.
Note: Users may create their own folders under the **My Folders** section for ease of use.
3. Type a meaningful **Name**.
4. Type a meaningful **Description**.
5. Click **OK**.



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